

LETTERS OF RECOMMENDATION

SWHS

Personal Data Form

It is important that this form be filled out accurately and completely to help your counselor, teacher or employer prepare the recommendation for your use in college or scholarship applications. The more specific you are, the more you will help the writer prepare a better letter of recommendation for you. If you would prefer printing out your own form with this information, that's great too!

STUDENT NAME: _____

PURPOSE OF RECOMMENDATION: Scholarships College Admission
 Other _____

DATE LETTER NEEDED: _____ **Please provide stamped, addressed envelope!!!**

DESCRIBE YOUR EDUCATIONAL OR TRAINING PLANS BEYOND HIGH SCHOOL:

DISCUSS YOUR CAREER AND PERSONAL GOALS: _____

WHAT HAS BEEN YOUR MOST STIMULATING INTELLECTUAL EXPERIENCE IN RECENT YEARS?

WHAT CIRCUMSTANCES, IF ANY, HAVE INTERFERED WITH YOUR ACADEMIC PERFORMANCE?

LIST YOUR CLUBS, ACTIVITIES, SPORTS, AND/OR STUDENT GOVERNMENT PARTICIPATION:
(what/when did you do it? What did you accomplish as a result of being in each activity?)

LIST ANY AWARDS AND/OR HONORS YOU HAVE RECEIVED: _____

DESCRIBE COMMUNITY SERVICE OR OTHER OUTSIDE ACTIVITIES IN WHICH YOU HAVE PARTICIPATED (What id you do? Where/when did you do it? What did you gain from this?)

DESCRIBE WORK OR VOLUNTEER WORK EXPERIENCES YOU HAVE HAD (When/where did you do it? What did you do?)

WHAT DO YOU CONSIDER YOUR GREATEST STRENGTHS?

WEAKNESSES?

IS YOUR HIGH SCHOOL ACADEMIC RECORD AN ACCURATE MEASURE OF YOUR ABILITY AND POTENTIAL? IF NOT, WHAT DO YOU CONSIDER THE BEST MEASURE OF YOUR POTENTIAL FOR SUCCESS IN COLLEGE LEVEL WORK?

IS THERE ANYTHING ELSE YOU WOULD LIKE TO SHARE WITH ME IN ORDER FOR ME TO MAKE AN ACCURATE APPRAISAL OF YOU TO COLLEGES?

IS THERE ANYTHING THAT YOU WANT THIS WRITER TO FOCUS ON TO COINCIDE WITH THE THEME OF YOUR APPLICATION? IS THERE ANYTHING YOU WOULD LIKE EXPLAINED, FOR EXAMPLE, A DIP IN YOUR GPA AT ANY POINT? PLEASE PROVIDE AN EXPLANATION OF THIS ISSUE
